



JOB ADVERTISEMENT

Hashomer Hatzair Germany (HHD) is looking for a

Coordinator for Ken Berlin (20h/ week)

Hashomer Hatzair is a left-wing, democratic and emancipatory secular Jewish youth association that stands up for the rights and interests of children and young people. Through non-formal educational work and critical pedagogy based on solidarity, we try to realise our vision of a free, equal and just society. The association works to connect and strengthen the pluralistic community, for the recognition of Judaism as a shared culture and history.

Ken Berlin is the name of our activity center in Berlin. Our office is in Berlin-Friedenau.

We are looking for a Coordinator for Ken Berlin, as a direct representative of Hashomer Hatzair World Movement. The person should be keen to work as the employed contact person between the organisation in Germany and our international umbrella organisation. The main tasks are to coordinate the community activities and contact with families and volunteers, lead the pedagogical work of the Ken, and maintain regular meetings and involvement of the board, through updates and initiatives.

The Coordinator is responsible for the Ken youth and community as a whole, taking care of its sustainable work through leading the pedagogical Ken team, recruiting new participants and realising the association's workplan as jointly developed.

This includes the following tasks:

- Project management, concept development and planning
- Budget planning and administration
- Organisation of events
- Guiding the educational volunteer team
- Working with children and young people
- Public relations
- Community building and contact with families and volunteers
- External representation of the youth association at events and alliance meetings.

HASHOMER HATZAIR DEUTSCHLAND

Ken Berlin

Saarstr. 14
www.hashomer-hatzair.de

▪ 12161 Berlin
▪ E-Mail: info@hashomer-hatzair.de



Prerequisites are:

- University degree in social sciences, education, social work/social pedagogy, administrative sciences or comparable qualification
- Former experience in work with volunteers - required
- Experience in youth association work
- Communication and teamwork skills
- High resilience and independence
- Willingness to participate in occasional weekend activities, evening appointments and events and further training
- Openness for cooperation with voluntary activists and the bodies of the organisation
- Knowledge and experience in MS Office programs (Word, Excel etc.)
- Committed and active advocacy of the values, goals and contents of the youth association Hashomer Hatzair
- Good and fluent knowledge of English; Good knowledge of German is desired; knowledge of Hebrew and further languages is an advantage.

We offer:

- Active role in our international community
- Taking part in the exciting process of re-building the youth association in Germany
- A motivated and experienced board
- A pleasant working atmosphere and friendly community
- The position has a scope of 20h/week, according to TV-L E9
- The employment will start by 01.02.2023, subject to the funding approval
- The workplace is in Berlin.

For the application:

Please send your application by e-mail in a PDF file to:

bewerbung (at) hashomer-hatzair (dot) de

Subject line: "Application – Ken Berlin Coordination – YOURNAME"

Application deadline is 20.01.2023

We would like to receive a cover letter explaining your motivation for applying and showing how familiar you are with the work areas of the position as well as the contents and political values of Hashomer Hatzair. Please only enclose relevant certificates and references, others can be submitted on request.

If you have any further questions, please do not hesitate to contact us.